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HOME WORK COVER SHEET

**HOMEWORK MUST BE COMPLETED
IN FULL OR FILING WILL BE DELAYED!**

**DO NOT TAKE
HOMEWORK APART!**

CLIENT CHECKLIST:

YOUR CASE CANNOT BE FILED WITHOUT THOSE ITEMS **CHECKED** BELOW. RETURN THEM WITH THE HOMEWORK AS SOON AS POSSIBLE. YOUR CASE WILL BE DELAYED WITHOUT THEM!

- _____ COPY OF MOST RECENT PAY STUB (OR LES) FOR BOTH HUSBAND & WIFE.
- _____ COPY PAY STUB (OR LES) FOR BOTH HUSBAND & WIFE FOR LAST 6 MONTHS.
- _____ STATEMENT SHOWING RETIREMENT, PENSION OR DISABILITY INCOME.
- _____ COPY OF _____ TAX RETURN(S).
- _____ COPY OF CREDIT COUNSELING CERTIFICATE, "SPRINGBOARD" 1-888-896-1912
SPRINGBOARD WEB SITE: www.credit.org follow instructions
- _____ COPY OF ALL RECENT BANK STATEMENTS PROVING BALANCE IN ACCOUNTS.
- _____ CURRENT VEHICLE REGISTRATION FOR ALL VEHICLES.
- _____ PROOF OF INSURANCE ON ALL MOTOR VEHICLES AND HOMEOWNERS INS.
- _____ COPY OF RECENT CAR LOAN BALANCE OR MONTHLY PAYMENT STATEMENT.
- _____ TRUST DEED ON ALL REAL ESTATE.
- _____ MONTHLY MORTGAGE STATEMENT SHOWING LOAN BALANCE.
- _____ LAST 6 MONTHS OF BUSINESS CHECKING STATEMENTS.
- _____ PROFIT AND LOSS STATEMENT FOR LAST 6 MONTHS.
- _____ COPY OF DRIVERS LICENSE and COPY OF SOCIAL SECURITY CARDS.
- _____ COPY OF ANY SUMMONS, GARNISHMENT OR WAGE WITHHOLDING ORDER.